



MATRIX 7.2.1

BEST PRACTICE 1

2021-22

1. Title of the Practice: Student Mentoring

2. Objectives of the Practice

The aim is to explore Student satisfaction with the learning environment and support systems of the HEI and address any lack or need so as to ensure optimum personality development and assure his/her achievement of academic aspirations. (37 words)

3. The Context

The HEI had been initially founded on the basis of the need to address areas in which a student wishes to be engaged to fulfill his/her aspirations. The desire for higher education of the Muslim girl students led to the founding of the HEI. Traditionally knowing the student intimately to be one with their passion, aim and comfort-level is integral to the Faculty's approach. The HEI has tried to systematize the traditional approach in a formal and regular way to shape it into a norm. (83 words)

4. The Practice

Every year after the completion of the Examinations of the ODD Semesters (5,3 &1 of UG and 1 & 3 of PG) the IQAC determined Mentoring Committee comprising External and Internal Mentors conduct sessions for students of the 5th and 3rd Semesters (effectively final semester students of the continuing sessions). First a Survey Questionnaire, modified annually by the IQAC, is mailed to each student. The Mentors submit a list of Mentees with their registration, email and contact numbers to the IQAC. Thereafter detailed and personal interactive sessions with the students, divided by departments and semesters, take place at segregated venues. Attendance

sheets with signatures are kept. The feedbacks are analyzed and the highlights are reported to the Principal and action is taken either immediately or in terms of long-term planning wherever needed. (132 words)

5. Evidence of Success

- Students open up to the Mentors liberated from the structured class room environment.
- Crucial areas such as Teaching & Learning, Student Support & Progression & Infrastructural facilities are brought under the scanner.
- Incremental increase in Faculty self-analysis which stretches the horizon for self-improvement and overall institutional improvement.
- The Principal and the students come in direct line of contact because of the transparency of the exercise. (69 words)